



The Advertising Agency Group, Inc.

Phone 630-653-1149 Fax 630-653-1333

E-mail: info@calendarsagroup.com View samples at - www.calendarsagroup.com

2010 CALENDAR ORDER FORM

Table with columns: Quantity, Stock #, Description, Unit Price, Price. Lists various calendar items like Landscape Scenes, National Parks Calendar, Scenic Big Block Memo Calendar, etc.

Prices until 06-15-09 depending on available stock. Prices do not include tax, shipping and 5% calendar over or under run charge or credit. TOTAL

Minimum quantity for all calendars priced \$1.10 and under is 300 calendars (except where noted).

Minimum quantity for all calendars priced over \$1.30 is 200 calendars PLUS * means YOU CAN CREATE AN EXTRA SHEET AT NO CHARGE

Please call our order department at (630) 653-1149 MAKE CHECKS PAYABLE TO: THE ADVERTISING AGENCY GROUP 1541 E. Harrison Ave Wheaton IL 60187

SHIP TO: _____

(Customer Name)

(Street address. Cannot ship to P.O. Box Number)

(Billing address)

(City, State, Zip)

(City, State, Zip)

(Contact name)

(Bill to attention of:)

(Telephone #)

(Fax #)

(E-mail address)

- Use same imprint & emblems as last year.
INCLUDE AN EXTRA SHEET AT NO CHARGE ON CALENDARS PRICED OVER \$1.10 see back of page for options
Use imprint & emblems E-mail to info@calendarsagroup.com (SEND PROOF FOR MY APPROVAL)
CUSTOM & NEW PERSONALIZED IMPRINTS (available on spiral calendars) Call for information



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2010 CALENDAR ORDER FORM

EXTRA SHEET OPTIONS AVAILABLE ON CALENDARS PRICED OVER \$1.10

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LOCATION OF EXTRA SHEET

- Place the extra sheet after the cover
- Place the extra sheet after the December sheet

CHOOSE YOUR EXTRA SHEET

- 4-MONTH GRID (Black and white) making the calendar 16 month calendar
 - LETTER FROM YOUR COMPANY TO YOUR CUSTOMERS OR EMPLOYEES
 - SEASON'S GREETING LETTER (full color)
 - ADD A SIX COUPON SHEET TO ENCOURAGE REPEAT BUSINESS IN 2010
 - ADD A TWELVE COUPON SHEET TO ENCOURAGE REPEAT BUSINESS IN 2010
- DON'T WORRY ABOUT A THING! WE WILL HELP YOU CREATE YOUR EXTRA SHEET!**
One time set up charge of \$18.00 depending on your request.

STANDARD EMBLEMS: (Available at no extra charge.)

- FHLB Emblem (#11)
- FDIC Insured Emblem (#8)
- Equal Housing Lender (#9)
- MEMBER FDIC Emblem (#6)
- Other Emblem _____ (please specify)

INK COLOR: PMS COLORS AND MULTI-COLOR PRINTING AVAILABLE Just call for details.

Standard imprint is black ink

Shipping and Billing

Caleendars will be shipped when completed starting in August, 2009 (unless otherwise requested). Caleendars shipped F.O.B. Minnesota. You will be billed for cost of caleendars, imprinting, freight charges and tax following shipping.

Imprinted caleendars are subject to a 5% over- or under- run. Your Invoice will reflect the actual number of caleendars shipped to you.

Payment

Our terms are simple. You agree to pay the total invoice amount within 30 days of receipt of invoice. Send payments to Ad Agency Group, Inc. 1541 E. Harrison Ave Wheaton IL 60187

Damaged Shipments

All shipments to you are insured by the carrier against damage in transit. If any package is visibly damaged when you receive it, you should note that on your delivery receipt. Whenever you notice any damage, (even if the damaged materials cannot be detected until the carton is opened), you should immediately phone or write The Advertising Agency Group, Inc. at 630-653-1149.

Price Information

We reserve the right to raise or lower prices without notice. However, our policy is to always charge the price in effect at the time you place your order. Prices are exclusive of any charge for imprinting or special packaging or artwork.

Tax

We are required to add Illinois state tax to all Illinois orders. We will omit these taxes if you enclose a copy of your tax-exempt authorization with the order or have one on file with us. We do not ADD state and local taxes on orders placed from and delivered outside Illinois, and any **taxes applicable shall be paid by the customer.**

Warranty

The Advertising Agency Group, Inc. warrants that products sold shall be free from defects in material and workmanship. However, our sole liability for breach of warranty is limited to the repair or replacement of defective materials. **The foregoing warranty shall be in lieu of any other warranty, expressed or implied, including but not limited to any implied or other warranty or merchantability or fitness for a particular purpose. In no event shall The Advertising Agency Group, Inc. be liable to its customer or any other person for any loss or special, indirect, incidental or consequential damages, including without limitation lost profits, or any other claim or demand by or against customer, which may arise out of the furnishing, performance or use of any item or service provided for by The Advertising Agency Group, Inc..**

Returns We want to keep you as a good customer and friend, so your complete satisfaction is important to us. If you are not satisfied with any product because of specified defects in materials or workmanship, we will in most cases, accept its return. We ask, that you follow this simple return procedure. Write or phone us within 15 days of delivery. Upon approval we will send you a return authorization label with shipping instructions. Any returns made without an Advertising Agency Group, Inc. authorization label must be refused. Custom-made and imprinted materials are not returnable, unless a mistake was made in the manufacturing or printing. Materials ordered in error may only be returned upon approval and are subject to a restocking charge plus all delivery costs